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September 2009 Minutes

USM Council of Chairs

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Council of Chairs

Thursday, September 3, 2009

12:15 to 1:45p.m.

213 McLemore Hall

Minutes

Present: B. Bateman, A. Branton (secretary), C. Campbell (chair-elect), L. Fonder-Solano, S. Hughes, E. Mann (chair), M. Miles, L. Nored, J. Norton, K. Sellers, K. Yadrick (past chair), J. Zhang.

Guests: Richard Giannini, Director of Athletics and Dick Vogel, Executive Director of the Eagle Club

- 1.0 Approval of agenda: Approved.
- 2.0 Guests: **Mr. Giannini** emphasized that the Athletic Department supports the mission of the university. The USM ranks 9th in the Academic Progress Rate for university athletic programs with over 68% graduating athletes. A number of services are provided to insure the academic success of our athletes. Southern Miss athletes must remain in good academic standing in order to be eligible to play in games. Like other non-academic departments, the Athletic Department also experienced a 10% cut across the board. Much of the revenues in the Athletic Department are through ticket sales and student fees which in turn support a number of scholarships and programs that are not fully support financially otherwise. Council members expressed concern about game schedules and conflicts with academic programs, particularly with schedules for final exams. Communication between athletes, faculty and athletic personnel was also an issue of concern.
Mr. Vogel provided information about fund raising efforts that support academic activities particularly by the Eagle Club which provides matching funds for scholarships.
- 3.0 Approval of minutes: The June 4' 2009 minutes were approved (1st moved by C. Campbell, 2nd. B. Bateman); the August 6, 2009 minutes were approved (1st moved by C. Campbell, 2nd K. Yadrick).
- 4.0 Committee reports from CoC representatives
 - 4.1 Academic Planning—Bob Bateman reported that budget cuts document has been submitted but still waiting for a follow-up response. Concern expressed that the representation on the APG was not necessarily the right group to be making decisions. Membership was primarily representatives from Academic Council, Faculty Senate, Graduate Council. Some units and departments were

not represented although all academic and support units did participate in submitting budget proposals to meet the requirements and recommendations were brought forward.

- 4.2 Budget Planning—(Sue Hubble-Burchell) No report.
- 4.3 Chair Development—Lisa Nored & Kathy Yadrick reported that new modules to address needs of new chairs are being developed.
- 4.4 Faculty Handbook—Bob Bateman reported that he is aware that the librarians are discussing governance issues.
- 4.5 Provost Council—Ed Mann reported: 1)Calendar committee will meet to determine the schedule. Concern about scheduling conflicts during exam week. Some evening courses are having their exams schedule during the day making it difficult for students who work. 2) Strategic initiatives need to be developed per unit goals and action plans by October or November. 3) Aramark has designated 40K for recruitment activities. Academic programs are asked to submit requests.
- 4.6 Retention & Persistence—(Sue Hubble-Burchell & Chris Campbell) No report.
- 4.7 Space Utilization and Allocation Review Committee—K. Yadrick reported that Cynthia Moore, Associate Provost, wants university personnel to better understand space utilization on campus.
 - 4.7.1 Need substitute representative for next meeting.

5.0 Old Business

- 5.1 Chair Development
 - 5.1.1 Booklets to all Chairs
 - 5.1.2 Repeating of modules throughout year
- 5.2 Future guests
 - 5.2.1 October 1, 2009—TBA Suggested inviting a representative from Early Alert to explain the process of identifying at-risk students.
 - 5.2.2 November 5, 2009—Dr. Bob Lyman, Provost
 - 5.2.3 TBA—Dr. Martha Saunders, President
 - 5.2.4 TBA—Ms. Denna Crawford, Director, Student Counseling Services
 - 5.2.5 Recommendations for future guests: Other recommendations include Joe Morgan, Chief Financial Officer, regarding the budget in November; or Kristi Motter, Associate VP-Enrollment Services, and Brett Kemker, Chair, Speech & Hearing Sciences and Associate Dean, College of Health.

6.0 New Business

- 6.1 Discussion of recommended budget reductions: IHL must approve program cuts or merging of programs or departments. Currently Education Technology and Economics have been put on notice.
- 6.2 Cost shifting from non-academic entities to the Colleges/Departments: While not official there is some evidence that some responsibilities will be shifted to the college level or department level to shift costs of routine tasks from some non-academic or support units. An example is that academic departments may

be expected to send notification of academic probation or suspension directly to students rather than through the Registrar.

- 6.3 Council of Chairs' Website: Requested K. Sellers to manage the CoC website. Discussion followed regarding access to the annual calendar, membership list, council by-laws, and the monthly CoC minutes. Currently website needs to be updated and determine whether it needs to be available to the public at large or restrict access to USM personnel on the university intranet on the USM hub which is also more secure.

- 6.3.1 Calendar on Website: Will be updated.

- 7.0 Announcements: Next CoC meeting is Thursday, October 1, 2009 McLemore 213 at 12:15pm.

- 8.0 Adjourn: C. Campbell moved to adjourn the meeting and was 2nd by L. Fonder-Solano.