

Spring 4-1-2014

2014-04-01 CRSW meeting minutes

CSRW

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CSRW General Meeting

April 1, 2014

1. Space committee meeting report
 - Robyn and Stacy met with staff from library
 - Small, open space in the library available with furniture and storage space, but some resistance encountered
 - Possible issues with not all Centers having spaces
 - Library offered to let CSRW materials into library catalogue as special collection but need extensive origin information and other problems that could be prohibitive
2. Recruitment of faculty, staff, and students from departments/colleges that are underrepresented or not represented at all. Ideas?
3. Women's History Month review
 - Closing event under attended, most grant winners came though and all essay winners
 - Chief Anderson was well attended but not connected specifically to women, President of USM and his wife did attend
4. Volunteers for officers for next year
 - Need Chair for Women's History Month specifically (separate from CSRW chair) who is willing to take on the majority of the responsibilities
 - Officers:
 - Chair
 - Co-Chair (both are technically co-chairs but chairs alternate leadership roles each year. Originally, it was supposed to be faculty/staff members alternating but has not been as common in recent years)
 - Essay/Grants subcommittee chairs
 - WHM subcommittee chair (probably should not be a graduate student, due to specific actions that have to be done by faculty)

 - Need Co-Chair for Stacy who will be Chair 2015-2016, possibly change that position to Chair-Elect/Vice Chair
 - Secretary
 - Julie Reed has volunteered to be webmaster/deal with University systems and related online content

 - Get job duties posted/archived publicly to give officers/chairs a greater idea of what they will be responsible for
 - Each officer should write down what their job description entails and other special procedures
 - Robyn will send out bylaws
 - Need to figure out much is taken out of grant awards due to institutional taxes/fees to avoid penalizing grant winners

Next meeting: **April 29th**, 12:15 pm