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Gulf Coast Faculty Council Minutes

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9-8-2015

## **Gulf Coast Faculty Council Minutes - September 8, 2015**

USM Gulf Coast Faculty Council

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**MINUTES**  
**Gulf Coast Faculty Council Meeting**  
**Tuesday, September 8, 2015**  
**9:30am – 10:45am**  
**Hardy Hall 214**

1. Call to Order

Present: David Holt, Allisa Beck, Jorge Brown, Lin Agler, Jacob Breland, H. Quincy Brown, Peter Dean, Danielle Greenhow, Tom Rishel, Mary Coyne  
Proxies: Heidi Lyn (Danielle Greenhow)

Absent: Emily Bes, Cynthia Chatham, Tom Lansford, Robert Leaf, Robert Griffitt, Maxim Van Norden, Kenneth Zantow

2. Approval of past minutes

Corrections: Add names of new faculty at Stennis: Dr. Chris Haynes (Marine Chemistry) and Dr. Jessica Pilarczyk (Climate Change Oceanography). Also, Marine Science has a new specialization in hydrography to begin this fall on Gulf Park campus. Faculty who have left in CoAL are Jason Dawsey (History), Robert Harenski (Paralegal Studies), Marie Leonard (Sociology), and Dixon McDowell (Film). New faculty in CoAL are Angela Burton (Paralegal Studies), Mary Funk (Interdisciplinary Studies) and Vincenzo Mistretta (Film). Change 'is' to 'was' for reserve money. The minutes (with corrections to be made) were approved.

3. Officer Reports

- President

- Tom Rishel will replace Marlene on Senate (in October). The at-large position will be vacant unless we elect a new member. After some discussion, it was decided that we will reach out to faculty to find someone to fill the at-large spot
- Teaching track faculty: Should the GCFC make a formal statement? (this must be done soon, so will probably by e-mail)
- Mentorship program: This is not replacing any mentorship program that is already out there, but is hoped to help the ones who have no real guidance.
- Film Program: There was a rumor that the program is to be moved to Hattiesburg—according to the Provost, this is false. There is a new Coast faculty hired who will be teaching both in Hattiesburg and Coast and one from Hattiesburg who will be teaching on Coast.
- Blackboard Backup: Is archived in a 5 year archive and can be accessed from the registrar's office with a written request. Grade review and when writing letters of recommendation make this important. Faculty are encouraged to export important information (such as the gradebook) just in case it goes away. Grades can now be sent to student if faculty uses USM e-mail and student is using

USM e-mail (due to FERPA rules). You can't use non-USM e-mail addresses for this.

- Online SCHs: Student population is up, but SCH is down. However, online SCHs is up. David Holt as spoken to the Provost about finding out where these students are originating. If majority are Gulf Coast students, then the hours should be counted as coast hours, even when online. It was also suggested that there shouldn't be separate class schedules for in-person and online—they should be combined into one schedule. There is also a problem with students who are taking all but one of their classes on the Coast (the other in Hattiesburg) and are being charged the Hattiesburg parking fee.
- Academic Presence on Campus: Briefly went into the history of titles (Provost, Academic Dean, VP, etc.). There is a concern with the physical location of the Associate Provost office. The person in this position should have a prominent location on campus. Should be similar to the VP office. David Holt asked the Council to think about making a resolution to this effect. Casey Maugh Funderburk briefly discussed progress on this issue (physical location as well as responsibilities). David Holt has drafted up a resolution that says: *Whereas,*

*The Associate Provost for the Gulf Coast Campus is an important position providing the delivery of coordinated and integrated academic services to Gulf Park students based on the organizational chart initiated by the President on March 17, 2014 and placed in effect through interim appointment on August 1, 2015;*

*And whereas,*

*The Office of the Vice President and Chief Academic Officer has been restructured from a singular office with an administrative assistant to the new format of the Vice President for the Gulf Park Campus addressing operational issues and the Associate Provost addressing academic issues;*

*And whereas,*

*Visitors to campus and candidates for the fulltime Associate Provost will be able ascertain the relevance of academics verses operations by location and equity in office space and functionality;*

*Be it Therefore Resolved that, we recommend that:*

- 1. Both the VPGP and APGC have an equitable and appropriate presence on campus; and,*
- 2. Both the VPGC and APGC have administrative assistance for reception purposes connected to their offices; and,*
- 3. Both the VPGC and APGC have office space that is appropriate for meetings without need for reservation of outside meeting space; and,*

4. *That copies of this resolution be delivered to the President, Vice President for the Gulf Coast Campuses, Provost, Associate Provost for the Gulf Coast Campuses, and the Gulf Coast Faculty Council.*

The Council agreed to the resolution.

- President-elect  
No report
  - Secretary  
No report
  - Secretary-elect  
No report
4. Guest Speaker – Interim Associate Provost, Casey Maugh Funderburk  
Spoke about being interim for at least a year (new provost must be hired and will work with hiring a permanent associate provost). Casey was asked about what she thought the responsibilities of the assoc. provost should include (such as classroom assignments). The duties are going to be aligned with how they are handled by Amy Miller in Hattiesburg. Some academic duties that have been channeled to the VP will be brought back to Casey's responsibility. Concurrent enrollment program with the Community College system is not working, so we are shifting back to a modified 2+2 program. Mary Coyne asked if there is a functional diagram of Casey's duties. She has a draft and will send when ready. Casey briefly discussed the new student success on first floor of all Southern Miss libraries (Gulf Coast Library currently has the Learning Commons and the Think Center) Her charge for the next budget year is to have a budget in to the Provost by October that shows what is needed for the coming year (support for the office, administrative part and to enhance the function of the success/retention person who would be in the Library). Jack Covarrubias is currently working on the student success (SPOT) issue in the Gulf Coast Library. B&N textbook program—a fund has been set up so that students in need can have textbooks provided. Names of students in need should be sent to the appropriate Gulf Park Associate Dean. There are also Aramark scholarships available to help pay for meals for students in need.
5. Old Business
- None
6. New Business
- Teaching Track Position (the Council voted 'yes' to this)
  - GCFC Recognition (Casey will put this forth)
  - Associate Provost Resolution (see above)
  - Security Concern: Danielle Greenhow had a problem in getting in touch with Gulf Coast security since all calls route to Hattiesburg; The

new blue emergency phones dial 911 and do not alert campus security.  
Steve Miller will be asked to address this at the next meeting.

7. Announcements

- Vice President Steve Miller will be the guest at the next meeting
- Welcome new faculty and staff party (Oct. 10)
- Meeting schedule change October 13 to October 6

8. Adjourn

The meeting was adjourned after a brief discussion about the ongoing issue of having a Coast faculty member on all Tenure & Promotion committees.

**Upcoming Events/ Meetings:**

Welcome New Faculty and Staff Party (Oct 10)

Faculty Council Meetings:

Sept 8, Oct 6, Nov 10, Dec 1 (if needed), Jan 19, Feb 16, Mar 8, Apr 5, May 3 (if needed)