Getting on the Same Page: The Importance of IR Documentation
Hello!

Jennifer Pate
jpate1@una.edu

Darlene Townsend
dptownsend@una.edu

James Mitchell
jmitchell20@una.edu
The Perfect Storm
Scholarly Communications Librarian Starts August 2017

Dean Leaves Late August 2017

IR Contract Begins September 2017

IR Structure Built, Begins Accepting Deposits February 2018

Decision Made To Migrate Digital Archives from CONTENTdm To IR October 2017

Interim University Librarian Appointed October 2017

Archivist Retires February 2018

Systems Librarian Starts August 2018

Timeline of Events
The Repository

- 4 journals
- Theses from multiple disciplines
- Faculty and student research
- Digital Archives
- University Records
- Library and Campus events
Scholarly Communications Librarian Starts August 2017

Dean Leaves Late August 2017

IR Contract Begins September 2017

IR Structure Built, Begins Accepting Deposits February 2018

Decision Made To Migrate Digital Archives from CONTENTdm To IR October 2017

Interim University Librarian Appointed October 2017

Systems Librarian Resigns January 2018

Archivist Retires February 2018

Systems Librarian Starts August 2018

Timeline of Events
UNA Archives

XML files of metadata from ContentDM were downloaded, reconfigured, and uploaded into bepress as we migrated the archives.
Scholarly Communications Librarian Starts August 2017

Dean Leaves Late August 2017

IR Contract Begins September 2017

IR Structure Built, Begins Accepting Deposits February 2018

Decision Made To Migrate Digital Archives from CONTENTdm To IR October 2017

Interim University Librarian Appointed October 2017

Systems Librarian Resigns January 2018

Archivist Retires February 2018

Systems Librarian Starts August 2018

Timeline of Events
Building the IR

Fake it ‘till you make it
Core Competencies

Approved on August 11 - this quickly became my most used resource

Introduction

The following Core Competencies for Scholarly Communication Librarians were developed out of research and discussion conducted by the NASIG Scholarly Communication Core Competencies Task Force. Scholarly communication is defined by ARL as "the system through which research and other scholarly writings are created, evaluated for quality, disseminated to the scholarly community, and preserved for future use. The system includes both formal means of communication, such as publication in peer-reviewed journals, and informal channels, such as electronic listservs (Association of College & Research Libraries, “Principles and Strategies for the Reform of Scholarly Communication 1,” 2003). The specific duties of the scholarly communication librarian (SCL), though, may be broad and amorphous. Variety is the only constant in the job duties of SCLs and responsibility for the full suite of competencies is beyond the reach of even the most accomplished librarian. Moreover, though a single librarian may be responsible for leading these efforts, scholarly communication impacts all librarians, and as such, specific duties are often diffused through an organization. The leadership exemplified by the SCL also may occur at different levels of an organization, from entry level to senior administration, and usually entails a specific focus within the broad scholarly communication space.
The specific duties of the scholarly communication librarian (SCL), though, may be broad and amorphous. **Variety is the only constant** in the job duties of SCLs and responsibility for the full suite of competencies is beyond the reach of even the most accomplished librarian.
Repository Stakeholders
Writing it all down
Harvesting Metadata
Creating Order from Chaos

CONTENTdm

The public interface for CDM is http://contentdm.una.edu/

CDM administration: http://contentdm.una.edu:81/cgi-bin/admin/start.exe (requires login)

CDM configuration tool: http://contentdm.una.edu/config/configtool/ (requires login)

The latest CONTENTdm Project Client can be downloaded from the http://www.contentdm.org/ website after registration. Installation requires our registration key (or serial number) which is
Creating Order from Chaos
Creating Order from Chaos

OUTLINE

I. Background

II. Stakeholders
   a. Internal
      i. Scholarly Communications Librarian
         1. Role
         2. Contact Information
         3. Notes
      ii. Cataloging Librarian
         1. Role
         2. Contact Information
         3. Notes
      iii. Systems Librarian
         1. Role
         2. Contact Information
         3. Notes
   b. University Archives/Special Collections Librarian
      1. Role
      2. Contact Information
      3. Notes
   c. University Departments
      1. Role
      2. Contact Information
      3. Notes
   d. External
      i. Openg
         1. Role
         2. Contact Information
      ii. Alabama Department of Archives & History (ADAH)
         1. Role
         2. Contact Information
   e. Technical Specifications
      a. Disk Availability
Thanks!

Any questions?
Credits

Special thanks to all the people who made and released these awesome resources for free:

- Presentation template by [SlidesCarnival](http://slidescarnival.com)
- Photographs by [Unsplash](https://unsplash.com)
- Hurricane Arthur Photo (Slide 3) retrieved from [NOAA.Gov](http://www.noaa.gov)