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The Primary Source

MISSISSIPPIANA COLLECTION
MISSISSIPPI GRADUATE LIBRARY

A Quarterly Publication of The Society of Mississippi Archivists

Volume 10

Spring 1988

Number 1

SAC TO MEET AT OLE MISS

The Southern Archivists' Conference announces its first meeting, to be held at the University of Mississippi, Oxford, May 17-19, 1988. Created in April 1987 by the state archival societies of Alabama and Mississippi, SAC is still very much in its formative period, and this first meeting is an experiment to see what the best regional approach to Southern archives will be. The meeting is open to all interested archivists and other records custodians and will provide the opportunity for continuing education through three workshop offerings, regional gatherings of national interest groups, and discussions of current professional issues. At the conclusion, there will be a general discussion of future directions that SAC should take.

The meeting will be in Oxford, Mississippi, home of William Faulkner and the Blues Archive, and participants will have a chance to sample both. A tour of Faulkner's home, Rowan Oak, will be given, and the Blues Archive has arranged for an evening of blues with Delta blues singer James Son Thomas and accompanist Blues Archive Research Associate Walter Liniger. Continuing education opportunities include workshops on conservation vendor services, grantsmanship, and archival management. Working groups on film archives, newspaper preservation projects, and university records management will provide a specialized focus to the meeting. An abridged program appears later on in this newsletter.

Registration for the meeting is \$25 through April 30; \$30 thereafter. Workshop registration is \$30. For more information contact Linda Overman, P.O. Box 1151, Jackson, MS 39205, (601) 359-1424.

ATTENTION STUDENTS: SAC SCHOLARSHIPS AVAILABLE

At last year's spring meeting, the SMA membership voted to fund student scholarships to this spring's meeting. Students may apply for this assistance to attend SAC. Applicants may be undergraduates or graduate students at Mississippi institutions, in the fields of history or library science. Send a letter of application and a letter of recommendation from a faculty member to Michael Hennen, SMA President, Mississippi Department of Archives and History, Box 571, Jackson, MS 39205.

ATTENTION SMA MEMBERS: MEMBERSHIP RENEWALS ARE DUE!
A MEMBERSHIP RENEWAL FORM IS ENCLOSED

The Primary Source (ISSN 0741-6563) is a quarterly publication of news and ideas produced by the Society of Mississippi Archivists, a non-profit organization of professional archivists and other interested persons.

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National events reporter: Terry S. Latour, University of Southern Mississippi

Conservation reporter: Linda Overman, Department of Archives and History

Production manager: Michael Hennen, Department of Archives and History

Your contributions, newsnotes and letters are welcome. Send them to:
Suzanne Flandreau Steel, Blues Archive--Farley Hall, University of Mississippi, University, MS 38677, telephone (601) 232-7753.

The deadline for the Summer, 1988 issue is June 15.

Thanks to Marty Sparrow, Michael Ballard, Michael Breedlove and Mickey Hennen for their contributions to this issue. Articles, substantive bibliographies, meeting reports and such are welcome: please contact the editor.

Our next issue will carry reports on the SAC meeting. We also hope to cover the brewing grass roots opposition to the SAA certification plan. Opinions anyone?

FLASH! As this newsletter was being printed (literally) word was received from the National Archives that the application deadline for NHPRC Fellowships in Archival Administration has been extended to July 1, 1988, because of lack of applications. Applicants should have between two and five years' archival work experience. Graduate courses in archives are "preferred" but not required. Host institutions seeking fellows are Cornell University, New York University and the University of Vermont. The stipend for a nine to ten month period is \$21,000 plus up to \$4200 in fringe benefits. The fellowships were announced in the last issue of TPS. For more information call Laurie A. Baty at (202) 523-5386.

SEE YOU AT SAC!

WORKSHOPS TO PRECEDE SAC MEETING

SAC is pleased to be able to provide three continuing education opportunities in the form of workshops to be held on Tuesday, May 17. Registration for each workshop is limited to 25, and registration cost is \$30 for each workshop. Please note that registration for the SAA Basic Management Principles offering is to be directly with SAA.

GOING FOR A GRANT

Instructor: Nancy Sahli, Director, Records Grants Program
National Historical Publications and Records Commission

This workshop will assist prospective applicants to the National Historical Publications and Records Commission and other private and public funding agencies in developing the skills they need to prepare proposals and administer projects. An overview of funding sources and the mechanics of grant proposal submission, review, and administration will be followed by a "hands-on" workshop exercise in which participants develop a grant application.

CONSERVATION VENDOR SERVICES

Instructor: Sandy Nyberg, Field Services Officer, SOLINET Preservation Program

Most institutions do not have the benefit of established in-house conservation programs that provide support services and oversight for paper conservation, binding, microfilming, and related services. The responsibility for conservation administration too frequently falls on the custodian who must see to conservation in addition to other duties. This workshop will provide such custodians with basic principles for evaluating conservation needs, selecting and negotiating with a conservation services vendor, and evaluating vendor services. Whether an institution has an annual budget for conservation or proceeds as money is available, this workshop will address the concerns of those who are responsible for the conservation of their holdings.

FUNDAMENTALS OF MANAGEMENT FOR ARCHIVISTS

Instructor: Dr. William Nolte, Senior Area Studies Specialist, NSA, Ft. Meade, Maryland

At some time in their careers most archivists become managers, ready and willing or not. The "lone arranger" archivist working in a small repository is most likely to have, by default, the responsibility for program planning, budgeting, scheduling and resource allocation. This one-day workshop is a prototype for a new SAA series of management-related educational opportunities. It is being offered for the first time ever at the SAC meeting and is intended for those who are now-- or some day expect to find themselves--in a managerial situation lacking formal training in management skills. A booklet of pre-workshop readings, lecture, case studies, exercises, and discussion will provide participants with an overview of management science concepts, literature available in the field, the planning process, and ways to better utilize human, financial, physical, and institutional resources.

SAC OFFERS VARIED PROGRAM

The following is an abridged listing of general and concurrent sessions planned for the May 17-19 SAC meeting. During the meeting a variety of small interest groups will also meet, as will the state societies. Space considerations do not allow us to print the entire program.

Tuesday, May 17

Evening program: TO RUSSIA WITH ED

Dr. Edwin C. Bridges, Director, Alabama Department of Archives and History

Ed will show slides and share his experiences from his September 1987 visit to Glavarchiv facilities in the Soviet Union.

Wednesday, May 18

General session:

A NATIONAL RECORDS PROGRAM: WHERE IS IT NOW? WHERE IS IT GOING?

For several years, the archival community has been grappling with the need for better coordination of records programs nationwide. This paper will examine current thinking about the nature and direction of such a "national records program" and describe the elements of such a program as recommended by the National Historical Publications and Records Commission and the NHPRC's State Historical Records Coordinators.

Dr. Edwin C. Bridges, Moderator

Nancy Sahli, Director, Records Grants Program, NHPRC

Concurrent Sessions:

THE MOVING IMAGE AND ITS PLACE IN THE ARCHIVES

This session will address such archival topics as: Why the moving image is important, what is being done to preserve the moving image, and how moving images can be used. In the afternoon, this session will continue as a working session for film archivists.

Dan Den Bleyker, Moderator

Audio-Visual Records Curator, Mississippi Department of Archives and History

"Television Newsfilm as Historical Evidence"

Dr. David Culbert, Professor of History, Louisiana State University

"The Madison Conference on Local Newsfilm"

Dr. Gregory Lukow, Acting Director, National Center for Film and Video Preservation, American Film Institute, Los Angeles

"Moving Image Archives in the Nineties"

Dr. John Kuiper, Chair, Radio, Television, and Film Department, University of North Texas

COPYRIGHT UPDATE

In the wake of the Salinger case and other developments relating to archives and copyright, the Society of American Archivists has revived its Task Force on Copyright. A member of that committee and a representative of the legal profession will provide a review of the copyright law's current application to archives.

Carol C. West, Moderator
Law Librarian and Professor of Law, Mississippi College

Suzanne F. Steel, University of Mississippi Blues Archive
Member of SAA's Copyright Task Force

J. Wesley Cochran, Law Librarian and Assistant Professor Of Law, University of Mississippi

COLLEGE AND UNIVERSITY RECORDS MANAGEMENT: THE ROLES OF THE STATES AND THE INSTITUTIONS

This session will examine the problems of university records management, especially the relationship between state universities and state records management programs.

Terry S. Latour, Moderator
Director, McCain Library and Archives, University of Southern Mississippi

William J. Maher, Assistant University Archivist, University of Illinois

David J. Rosenblatt, Assistant Archivist for Records Management, Auburn University

William J. Hanna, Director, Division of Records Management, Mississippi Department of Archives and History

RECENT GRANTS ACTIVITY

Program participants will discuss activities and findings of recent grants with comments regarding grant implementation.

"The Alabama Department of Archives and History Manuscript Processing Project"
Michael Breedlove, Archivist

"Beyond the Black Box: Current Research in Appraisal"
Julia Marks Young, Assistant Professor, University of Southern Mississippi

"The S. Blake-McNeely Collection"
Dr. Michael Thomason, Director, University of South Alabama Archives

Evening: "BLUES IS THE SONG OF THE SOUL"

James "Son" Thomas, one of the last authentic exponents of traditional Mississippi Delta blues, and Walter Liniger, Research Associate at the University of Mississippi Blues Archive will present an evening of blues.

Thursday, May 19

ALABAMA'S RLIN IMPLEMENTATION

In the fall of 1985, the Alabama Department of Archives and History joined the Research Libraries Group and began entering descriptions of public and private records holdings into its bibliographic data base, the Research Libraries Information Network. This session will discuss ADAH's experiences with RLIN and specifically its participation in the RLIN Seven States Project.

Alden Monroe, Moderator

Head, Arrangement and Description Division, Alabama Department of Archives and History

Debbie Pendleton, Archivist, Alabama Department of Archives and History

Concurrent Sessions

COLLECTING AND RESEARCHING WOMEN'S ARCHIVES

Co-sponsored by the Sarah Isom Center for Women's Studies, University of Mississippi, this session will examine the collecting of women's papers, the recently discovered papers of an early American woman writer, and research in women's archives.

Dr. Jean Major, Moderator

Director, University Libraries, University of Mississippi

"Collecting Women's History: The Mississippi AAUW and Legislative Women Projects"

Dr. Jan Hawks, Director, Sarah Isom Center for Women's Studies

"The Judith Sargent Murray Papers"

Michael Hennen, Curator of Manuscripts, Mississippi Department of Archives and History

Topic To Be Announced

Dr. Rebecca Stockwell, Professor of History, Mississippi University for Women

GENEALOGICAL REFERENCE: PURVEYORS AND PROVIDERS

Librarians' views on the best methods for providing services to genealogical researchers.

Elizabeth Wells, Moderator

Special Collections Librarian, Samford University

Mary Bess Paluzzi, Coordinator for Special Collections, Birmingham Public Library

Clinton Bagley, Research Assistant, William Alexander Percy Memorial Library

REGISTRATION INFORMATION

Lodging

A block of rooms has been reserved at the University of Mississippi Alumni House. Room rates are \$29-\$32 single, \$36-\$40 double. Reservations should be made directly with the Alumni House, (601) 234-2331. For additional local arrangements information contact Suzanne Steel, Blues Archive, Farley Hall, University, MS 38677 (601) 232-7753.

Registration

Registration for each workshop is \$30. Those desiring to register for SAA's Basic Management Principles workshop need to register directly with the Society of American Archivists, 600 S. Federal, Suite 504, Chicago, IL 60605, (312) 922-0140.

Pre-registration for the meeting is \$25 through April 30; after that date, registration will be \$30. For a registration form contact Linda Overman, Mississippi Department of Archives and History, Box 571, Jackson, MS 39205. Registration packets have been mailed to to SMA members.

SAC NEWS

Even as preparations are underway for the first SAC meeting in Oxford in May, reactions to its formation have continued. As expected, the Society of Georgia Archivists voted at its fall meeting not to join SAC. However, the vote was a close one, and the SGA membership has expressed willingness to work with SAC. The Tennessee Archivists are planning a vote on SAC at their spring meeting.

Reaction to the formation of SAC has also come from other regionals. In the winter 1988 issue of Newsletter of the Society of North Carolina Archivists, Morgan J. Barclay, representative of SNCA at a recent meeting of the SAA Committee on Regional Archival Activity, reported concern among SNCA and SARC members about the formation of another southern regional archival organization. Members are concerned that such an organization might weaken SARC. A recommendation was made to evaluate SAC's impact on SARC.

The following position paper was solicited by TPS as a restatement of the pro-SAC position. We will provide further space for opposing opinions. Persons with differing viewpoints to submit should contact the editor.

WHY WE NEED A SOUTHERN ARCHIVES CONFERENCE (SAC)

I argue that state archival organizations ought to join the Southern Archives Conference (SAC). SAC will not detract from local regional organizations such as the Society of Mississippi Archivists or the Society of Alabama Archivists. Benefits of SAC clearly outweigh the disadvantages.

For members of small archival institutions or archival sections within larger institutions, the benefits are greater than they are for members of

large archival institutions. The attractiveness of SAC is enhanced by the fact that no additional dues are required, and the organization can vary in size from two state organizations to ten state organizations.

Let us examine some of these benefits:

- 1) SAC can offer better and more frequent workshops than any one state organization. This is particularly true of workshops lasting more than one day. With archivists from several states offering their abilities, corollary workshops at both advanced and basic levels can be given.
- 2) SAC can command more speakers with national reputations than a single state organization.
- 3) Additional hierarchy is unnecessary. As presently constituted, SAC, meeting only once every two years, is a very informal organization without a separate group of officers.
- 4) SAC can foster communication and cooperation between all of the participants. Grants and projects of a cooperative nature can be developed, parallel grants and projects can be discussed, and earlier projects can be used to troubleshoot for later ones. Newspaper projects of the various states are an excellent example of cooperation.
- 5) At SAC meetings, individuals working in smaller institutions can exchange information and discuss problems with those from larger institutions as well as those from similarly-sized institutions.
- 6) Informal functional and institutional roundtables can be established. While these would meet only at SAC every other year, between those meetings they could provide a means of communication. This could also lead to more commonality of practice in each institution.
- 7) SAC can provide an opportunity for southern archives to have more input into the Society of American Archivists and national archives issues. It can also bring recognition to southern archivists in relation to positions on the SAA Council and to SAA constitutional offices.

-- Michael A. Breedlove
SALA Treasurer/ADAH Archivist

A REMINDER: SMA memberships fall due before the spring meeting. Membership categories are: Student: \$3.00; Individual: \$7.50; Institutional: \$15.00; Patron: \$25.00 up. Send your check to: Dan Den Bleyker, Membership Chairman, Society of Mississippi Archivists, P.O. Box 1151, Jackson, MS 39205. Membership renewals are not included in the meeting registration this year. A membership form is included with this issue. NEW MEMBERS ARE ALWAYS WELCOME.

INSTITUTIONAL SPOTLIGHTS

MISSISSIPPI BAPTIST HISTORICAL COMMISSION

The Mississippi Baptist Historical Commission was founded in 1888 and chartered in 1956.

Address: Mississippi College Library
P.O. Box 51
Clinton, Mississippi 39056

Phone: (601) 925-3434

Hours: 8:30 a.m. - 12:00 and 1:00 p.m. - 4:30 p.m. Monday-Friday
Closed school holidays.

Contact Person: Mrs. Alice G. Cox, Special Collections Librarian

Services Provided: Photocopier and microfilm reader-printer available for use.

Holdings: The Mississippi Baptist Historical Commission collection consists largely of individual records of Baptist churches and Baptist associations, books, periodicals, microfilm, and oral history interviews on subjects related to Mississippi Baptists. A card index to The Baptist Record from its beginning in 1877 to date is available at the library.

ELIZABETH JONES LIBRARY

The Elizabeth Jones Library in Grenada was founded in 1931.

Address: 320 S. Line Street
Grenada, Mississippi 38901

Phone: (601) 226-2072

Hours: 10:00 a.m. - 5:30 p.m. Monday - Saturday

Contact Person: Maryhardy B. McElwain

Services Provided: Copying; Interlibrary loan; Service to blind and physically handicapped.

Holdings: The Elizabeth Jones Library holdings include books, manuscripts, newspapers, cassettes, and vertical files on Mississippi and Grenada County history, the Civil War, area settlement, and cemetery records, as well as census records for surrounding counties and states.

CARNEGIE PUBLIC LIBRARY OF CLARKSDALE AND COAHOMA COUNTY

The Carnegie Public Library of Clarksdale and Coahoma County was founded in 1914 after receipt of a one-time grant from Andrew Carnegie, one of ten such grants in Mississippi.

Address: 114 Delta Avenue
P.O. Box 280
Clarksdale, Mississippi 38614

Phone: (601) 624-4461

Hours: Monday 9:00 - 8:00 Tuesday-Thursday 9:00 - 5:30
Friday 9:00 - 5:00 Saturday 10:00 - 2:00

Contact Person: Sid F. Graves, Jr., Director

Services Provided: Photocopying; Services for the visually impaired; Interlibrary loan; Audio-visual equipment for patron use; Film rental; Community calendar.

Holdings: Carnegie Public Library has a collection of more than 91,000 books, records, cassettes, maps, college catalogs, microfilm, magazines, periodicals and newspapers.

MEETING REPORTS

PRESERVING MILITARY HISTORY IN MISSISSIPPI: A COMMENTARY

The Mississippi Historical Society held its annual meeting on the campus of the University of Mississippi in Oxford, March 3-5, 1988. The theme of this year's sessions was Mississippi and modern wars. The programs touched on the Civil War, Spanish-American War and the two world wars. (Korea and Vietnam were not addressed, but in the context of this commentary they should be added to the list.)

As I reflected afterward about these programs, I pondered the question of just how thoroughly archival repositories have documented these wars relative to Mississippi and Mississippians. On a large scale, I suspect that we have done about as much as we can do in the area of the Civil War, although I am sure there are still many letters and diaries in private hands. Based on accession reports that I have reviewed over the past several years, I doubt that our track record is as good with twentieth century wars.

Perhaps we have been lulled into complacency by the massive amount of Department of Defense publications, including official reports, unit histories, etc., that emerged as an aftermath of each conflict. Also, much work has been done by individuals and repositories in the area of oral history. As a result, scholars have combined the written record and remembrances to produce many solid general histories and biographies.

Initial major works on the Civil War also focused on broad topics and personalities. As the historiography of that war evolved, however, more and more attention was focused on the experiences of the common soldier and life

on the home front. The same evolutionary process will no doubt occur--in fact is already occurring--in the study of twentieth century wars. How well, or perhaps more to the point, how ill-prepared are we in Mississippi repositories to meet the demand for source material? How much of an effort have we made to canvass the state for diaries, letters and memorabilia? How many oral history interviews have been conducted with the large number of veterans and their spouses living in the state? My perception is that we have in fact accomplished very little.

I realize there are financial restraints that limit what we can do, and I know that many in our profession simply are not interested in military history. With the large number of veterans that reside in all areas of the state, I believe that the expenses involved with regional recruiting would be minimal. And regardless of how we may feel individually about military history, we cannot deny that wars are inevitable historical watersheds.

The story of the South has always been permeated with a militaristic motif. D. Clayton James, noted biographer of Douglas MacArthur, has determined that a large number of American officers in World War II were natives of the southeastern region of the United States. No doubt many of these, as well as officers from other areas of the country, settled in or retired to the South after the war. And remember, we are talking about only one war. We cannot cover the whole southeast, but we can at least see to our own backyard.

We must remember that in years past a lack of vigilance allowed many valuable manuscripts of Mississippi provenance to find repositiorial homes in other states. North Carolina archivists in search of Civil War and other nineteenth century items once cut a wide swath through Mississippi that would have impressed General Sherman. If we are more diligent, perhaps we can prevent any such raids in the future.

--Michael B. Ballard
Mississippi State University

MUSIC LIBRARY ASSOCIATION FEATURES ARCHIVES

The annual meeting of the Music Library Association, held in February in Minneapolis, featured a preconference on music archives and manuscripts. The preconference organizers cooperated closely with SAA and with the Minnesota Historical Society in constructing a program of lectures provide a basic introduction to archival concepts and workshops intended to give a closer view of subjects like appraisal, acquisitions, arrangement and description, reference and access, and use of the MARC AMC format. There was also a workshop on sound archives geared most especially to the music orientation of the association.

Music librarians are a specialized, ultra-professional group. Their required training includes academic courses in musicology just as most archivists are expected to receive training in history. Music catalogers are among the most high powered in the profession: cocktail party conversation tends to center around MARC fields, referred to only by number. (They also know how to have fun. An association choral group called The Chicken Singers performs annually at the same cocktail parties.) Given the orientations of most music catalogers, for whom the intricacies of the MARC AMC

format would hold no terrors, the archival profession was given an excellent chance to communicate our concerns and to listen to the insights of a similarly specialized group.

The preconference opened with two lectures: David Gracy preached (there is simply no other way to describe it) on the basic definition of archives and the basic concepts on which we base our profession. Fran Blouin followed with a cogent explanation of archival practices and the points at which they differ from or correspond with library practices. These presentations set an excellent tone for the workshops.

Participants were given a choice of four out of seven subject workshops to attend: each workshop was repeated four times. I attended excellent presentations on acquisitions and on the MARC AMC format, and a session on reference and access that covered an amazing amount of material. The big disappointment was the session on sound archives, which was rambling and unstructured, though I understand that it improved during later sessions. At each workshop time had theoretically been provided for MLA members to respond and comment, but in practice, this response time was often brief or nonexistent. This pointed out to me the only failing of the preconference: in attempting to cram so much information about archives into one day the planners did undoubtedly educate the attendees, but lost, in some cases, a valuable opportunity for feedback and reflection.

A number of poster sessions were also presented, featuring everything from grantsmanship to ethics of collecting in sound archives. These more informal sessions gave attendees a much more satisfying opportunity for give-and-take.

Two other general sessions at the conference deserve brief mention. There was a lively but completely inconclusive session on copyright, which presents special problems to users of music. I have come to the conclusion that no one at this stage should expect any so-called expert to give any unequivocal opinions on copyright, and that any such expressed opinions should be automatically distrusted. Another session dealt with subject headings for popular music, which have just been revised, in part, by the Library of Congress. A number of very defensive people from LC were called upon to interpret the changes. A point that was repeatedly made is that LC does not establish any subject heading until a book on that subject is cataloged. Subject headings are never created in advance. As archivists make increasing use of the subject fields available in the MARC AMC format, and seek subject authorities in order to do so, we should keep this fact in mind.

--Suzanne Steel
University of Mississippi

NATIONAL NEWS

NHPRC RECOMMENDS GRANTS, ENDORSES NATIONAL RECORDS PROGRAM STATEMENT

The National Historical Publications and Records Commission met on February 18 and recommended \$494,363 for ten projects for documentary editions and \$886,077 for eighteen projects for historical records programs. Also recommended were \$60,100 in subvention grants to help defray publication costs for seven documentary editions and \$77,100 for three fellowships

in archival administration. The fellowship program is supported in part by a grant from the Andrew W. Mellon Foundation. The grant recommendations were made in response to more than \$2,500,000 in requests.

Among the projects funded were a new series of manuals on archival fundamentals by the Society of American Archivists, an archival preservation planning tool to be developed by NAGARA, a project to study records of multi-institutional teams doing research in physics proposed by the American Institute of Physics, and an archival program for the International Brotherhood of Teamsters.

In addition to funding the proposals, other business at the meeting included Commission endorsement of elements of a National Historical Records Program. Previously endorsed by a number of organizations, the elements include twelve key points that are fundamental to the development of a truly national historical records program intended to meet the diverse needs of the historical records community. The program elements are not meant to be exclusive, for undoubtedly other initiatives will evolve to meet historical records needs. They will provide, however, a common ground for planning and program development. The program elements are:

- 1) A process that accurately describes current historical records conditions in the nation.

- 2) A consultative mechanism that regularly specifies principal historical records needs and priorities, and suggests how to address them most efficiently.

- 3) An active program to communicate these needs, and the reasons for addressing them, to the general public and to the wide variety of specific publics that must be informed about and involved in these issues.

- 4) Work to influence key parties (the Congress, governors, legislators, national programs and associations, major interest groups, etc.) to act on these principal needs.

- 5) Major efforts to increase funding for historical records programs in the United States.

- 6) Advice to, and coordination with, the National Archives, especially in respect to the Archives' activities affecting non-Federal historical records or non-Federal archival programs.

- 7) A program to establish and promulgate canons of good practice for historical records programs.

- 8) Provisions for research and exchange of information needed to identify, preserve, and make available historical records.

- 9) Coordination of existing Federal grant and advisory programs pertaining to historical records.

- 10) A strong partnership between the national historic records program and the states to deal with fundamental needs that can best be approached within a state framework.

- 11) Promotion of documentary editions.

- 12) Wider use of primary historical documents in education at all levels.

The next meeting of the Commission is scheduled for June 23-24, 1988 to consider proposals received by the February 1 deadline. The next application deadline is June 1. The Records Program application guidelines may be requested from records Program, NHPRC - NPR, National Archives Building, Washington, DC 20408, telephone (202) 523-5386.

NHPRC REAUTHORIZATION LEGISLATION INTRODUCED

On Thursday, November 5, Senator Jim Sasser of Tennessee introduced reauthorization legislation for the National Historical Publications and Records Commission in the U.S. Senate. The bill, S.1856, provides for reauthorization of the Commission and its grant programs for a period of five years, beginning October 1, 1988, at a level of \$10 million per year. There are several co-sponsors of the bill and while others may sign on at any time before the bill is reported to the floor, they are unlikely to do so unless sufficient constituent interest is expressed.

The NHPRC is a small agency with a very small budget, but it has had an enormous impact on the development of effective programs for preserving our nation's historical records. The NHPRC has funded, for instance, a major project for the computerized cataloging of historical state government records. Alabama is one of the seven states participating in this project.

The value of the NHPRC to the State of Mississippi as well as to the entire nation has been significant. Its continuation is of interest to all archivists. The Congressional Relations Staff indicates that constituents wishing to send letters to their representatives should do so as soon as possible.

NAGARA ISSUES REPORTING GUIDELINES

The National Association of Government Archives and Records Administrators and the Council of State Governments have issued a new publication, Program Reporting Guidelines for Government Records Programs, to assist government records programs in tracking and reporting on their activities. NAGARA and the council will cooperate in encouraging its use by the states and will develop plans for collecting, assembling, and publishing summaries of annual state reports.

The publication, produced as the result of a two-year project funded by the National Historical Publications and Records Commission, includes two parts. The first introduces and explains the purposes of the guidelines, explains how to fill out the annual program reporting form, provides an explanation of terms, and concludes with a short bibliography. The second part is the nine-page annual reporting form itself. It has spaces for information on placement in state government, appropriations and expenditures, staffing, space and other facilities, holdings, records management publications, records disposition, archival appraisal, records center operations, micrographics, archival accessioning, arrangement and description, archival reference services, and other statistics.

For convenience, the annual reporting form is also being published in separate, stand-alone version.

The Guidelines and the program reporting form are intended primarily for use by state government records management and archival programs but are also applicable to other governments. Copies have been sent to state archives and records management offices, and NAGARA and the Council of State Governments will encourage their use by the states.

NAGARA is a national association dedicated to the improvement of federal, state, and local government records management. It publishes a quarterly newsletter, the Clearinghouse, carries out special studies, holds an annual meeting, and serves as a forum for the interchange of information in the area of government records management. It is an adjunct member of the Council of State Governments. The council, headquartered in Lexington, Kentucky, is a joint agency of all the state governments -- created, supported, and directed by them. It conducts research on state programs and problems, maintains an information service available to state officials, promotes state; local and regional cooperation, provides administrative support for affiliated organizations, and issues a variety of publications.

More information on the new publication is available from Bruce W. Dearstyne, Executive Director, National Association of Government Archives and Records Administrators, Executive Secretariat, New York State Archives, 10A75 Cultural Education Center, Albany, NY 12230.

NICLOG HAS TOLL-FREE NUMBER

The National Information Center for Local Government Records now has a toll-free "hotline" to help local administrators with records management problems. Call 1-800-284-5456 for answers to records management questions.

NICLOG is a consortium of professional and public administration associations interested in improving the efficiency of local governments and in preserving important historical records. In addition to operating the 800 hotline NICLOG provides services including publications and an introductory audio-visual presentation, "Guardians of the Public Record." For more information call the hotline number or contact NICLOG c/o the American Association for State and Local History, 172 Second Avenue North, Suite 102, Nashville, TN 37201.

BOOK REVIEW

Leary, William H. The Archival Appraisal of Photographs: A RAMP Study with Guidelines. Paris: United Nations Educational, Scientific and Cultural Organization, 1985. 103 pp. Available upon request from Division of General Information Program, Documentation Centre, 7 place de Fontenoy, 75700 Paris, France.

This publication by William Leary is part of a series presented by the General Information Programme of UNESCO. UNESCO has developed RAMP, a long-term Records and Archives Management Program, to assist its member states in the areas of records management and archives administration. the purpose of Leary's study is to provide archivists, manuscript and museum curators and other interested professionals with an understanding of the archival character of photographs and with a set of guidelines for their archival value. Prior knowledge of or experience with photographs as documentary material is not required for the reader to benefit from the publication.

Leary provides in-depth information on appraisal in general as he examines acquisisiotn policy, records management, the possible informational value of photographs, cost, and the importance of conducting periodic

appraisal reviews of photograph collections. He differs with some earlier writers on archival photographs when he argues that provenance may be as important with photographs as it is with paper documents. Leary maintains that the archivist should know as much as possible about the organization from which the photographs came, and about the circumstances under which they were taken.

He next discusses the necessary steps in conducting a photo survey. Included is a sample data survey form accompanied by a detailed explanation of each entry on the form. This form could easily be adapted to the needs of any archival institution. Leary also provides a handy conversion table for determining the linear measurement for a given number of items including various sizes of prints, negatives and transparencies. This chart might prove useful to repositories in estimating collection size for grant applications, questionnaires, requests for additional processing staff, and so forth.

The next section of Leary's work, "Appraisal Criteria," should be helpful to archivists faced with the difficult decision of whether or not to accept a photograph collection. According to Leary, the criteria are of varying degrees of importance. They include age, subject, uniqueness, identification, quality, quantity, accessibility and photographer. Leary prefers weeding to sampling, and states that the transferring agency should agree to necessary weeding by the archivist. He points out that with photograph collections the identity of the photographers may not be of historical or archival value. Photographs are often significant because of what they convey and not who took them. Identity is significant if a photographer is famous, or is known for pioneering a photographic process.

Finally Leary discusses the special considerations of government and non-government photographs. The conclusions and guidelines section of the book provides practical information on the general principles of appraisal and appraisal criteria.

Leary appears to be well qualified to write this study. He has worked with archival photographs in the Still Picture Branch of the National Archives and was the editor of Picturescape, the quarterly journal of the Picture Division of the Special Libraries Association. He has a thorough knowledge of the history of photographs and photographic processes. The bibliography and footnotes indicate use of a large body of professional literature on archives and photographs. This study would be particularly valuable to small repositories whose employees have little specialized knowledge about appraising photographs. Much of the information may be common knowledge to archivists in larger institutions. One criticism: Leary's efforts to make certain that his readers understand the important points of appraisal is laudable; however, certain sections of the book seem unnecessarily repetitious.

--Marty Sparrow
The Learning Center
Mississippi State University

PUBLICATIONS NOTED

Archival Informatics Newsletter and Archival Informatics Technical Reports. Both published by noted archivist David Bearman, are now available through the Society of American Archivists. SAA Members can subscribe to the newsletter and receive a 10% discount, paying \$21.60 instead of \$24.00. The technical reports are available for \$40.50 instead of \$45.00.

Library Trends has devoted its summer 1987 issue to the topic of rare book librarianship, featuring 15 articles examining recent developments in the field. Editor Michele Valerie Cloonan has divided the issue into five sections devoted to an overview of rare book librarianship, advances in scientific investigation and automation, the practice of rare book collections and programs, and preservation and security. Single copies of the issue (Volume 36, #1, Summer 1987) are \$10 from Journals Department, University of Illinois Press, 54 E. Gregory Drive, Champaign, IL 61820 (ISSN 0024-2594). (American Libraries, January 1988).

Retention of Records: A Guide for Retention and Disposal of Student Records. American Association of Collegiate Registrars and Admissions Officers. This guide provides reasonable standards to assist student records managers in making record retention decisions. In addition to its recommended guidelines for the retention and disposal of hard-copy documents, the guide addresses the issues behind, and procedures for dealing with the retention of records in machine-readable form. It also discusses the future archival significance of student records, and the responsibility records managers have to the researchers and archivists of the future. Paperbound. 46 pp. Available from the Society of American Archivists: \$6 members; \$8 nonmembers.

Public History: An Introduction, by Barbara J. Howe and Emory L. Kemp is intended for students and educators. \$39.95 cloth, \$27.50 paper. Order from Krieger Publishing Co., P.O. Box 9542, Melbourne, FL 32902-9542, telephone (305) 724-9542.

Directory of Oral History Collections, listing basic information about 500 collections throughout the country is available for \$49.50 from Oryx Press, 2214 N. Central at Encanto, Phoenix, AZ.

The March, 1988 SAA Newsletter lists the following records management publications:

"Managing Electronic Records" and "Records Management Software Packages" are two information packages available free from the Records Administration Information Center (RAIC), Agency Services Division, National Archives, Washington, DC 20408. Telephone (202) 724-1471. RAIC also publishes a free newsletter, Recordfacts Update.

Filing and Records Management Fundamentals for the Small Business is aimed at secretaries, office managers, etc. \$33 from ARMA International, 4200 Somerset Drive, Suite 215, Prairie Village, Kansas 66208, telephone (913) 341-3808.

Guide to Information Resources Management Associations lists 52 associations. \$7 from Kadec Information Management Products, P.O. Box 6786, Silver Spring, MD 20906.

Fundamentals of Records Management by William Benedon is a training package of script and slides providing a general overview. \$90 from International Records Management council, 22243 Miston Drive, Woodland Hills, CA 91364.

CONSERVATION NEWSNOTES

NEDCC WORKSHOP REPORT

From February 22-26, 1988, Michael Hennen of the Special collections Department, Mississippi Department of Archives and History attended a workshop on microfilming of rare materials held at the Northeast Document Conservation Center in Andover, Massachusetts. His attendance at the workshop was in preparation for further work on the Judith Sargent Murray collection. The following is excerpted from Mickey's report on his visit to NEDCC.

The microfilm training sessions began with an extensive tour of the various sections of the Northeast Document Conservation Center. The tour focused on the conservation and micrographics sections. One major ongoing conservation project at the center is the restoration of a series of important eighteenth century hand-painted wallpaper panels from the Jeremiah Lee Mansion, Marblehead, Massachusetts. An NEDCC conservator estimated that the project would ultimately cost about \$65,000. The tour also provided an overview of microfilming activities at the center. The microfilming section has four full-time camera operators as well as additional staff to assist in preparing collections for microfilming; microfilm processing; microfilm quality control; and frame-by-frame inspection. Some NEDCC staff members are cross-trained in more than one of these areas to provide additional assistance on specific projects as needed.

One very interesting project recently completed by NEDCC was the microfilming of the extensive collection of Margaret Bourke-White photographic negatives from Syracuse University. The negatives were filmed on a planetary camera and illuminated during filming with a rheostat box. A microfilming wand was used during filming to provide a sequential index number for each image on the microfilm. Because the images being filmed were negatives, the resulting camera negatives became positives. A silver halide copy negative was made for the original camera negative. The copy negative became the negative designated for archival storage. The original camera negative was then cut and placed in Mylar fiche jackets and reference copies were duplicated.

The quality of negative images reproduced on microfiche is generally good, but it is not of sufficient quality to generate publication or exhibition quality photographs. The microfiche format was chosen as a security measure, because it was an ideal way to make the images in the collection accessible to researchers while limiting the number of images available to a researcher at any one time. This greatly facilitated reference in this important collection while minimizing the potential for unauthorized duplication and/or publication. Researchers order copies of selected prints from

the index number on the microfiche and then the library pulls a copy negative of the image and makes a print for the patron. This eliminates the need for researchers to ever see the original photographic negatives that are in storage.

Trainees were informed about specifications for preservation microfilming recommended by the Library of Congress, the Association for Image and Information Management, and the American National Standards Institute. As the discussion tended to be more general than specific, participants were instructed to consult LC, AIIM, and ANSI standards for microfilming books, pamphlets, manuscripts, newspapers, etc. Copies of LC and AIIM specifications for preservation microfilming were provided to the trainees.

Specific procedures to follow when preparing collections for microfilming were also addressed. Areas covered were physical preparation and arrangement of materials; inclusion of finding aids; insertion of appropriate target sheets; page and/or item counts; and specific instructions for microfilm camera operators. Detailed instructions for the implementation of each of these steps in microfilming preparation are included in the NEDCC manual provided to the trainees.

Trainees were also exposed to hands-on microfilming procedures that included step tests to determine appropriate voltage settings; ways to determine appropriate reduction ratios; the actual filming of selected documents; and ways to determine the resolution quality of microfilm. Details on these steps are also included in the NEDCC manual provided to trainees.

Documents filmed at NEDCC are cushioned during filming on a thin plane of black upholstery foam. All but encapsulated documents are filmed through glass with planetary cameras. Smaller bound volumes are filmed in book boxes through glass with planetary cameras. The book boxes provide support for the spines of fragile volumes during filming, and the adjustment they allow for positioning the books helps to eliminate most, if not all, gutter shadow. Larger bound volumes are filmed through glass on planetary cameras that have sturdy, adjustable supports that may be raised or lowered during filming to maximize the amount of information in the margins of the volumes that may be captured on film. This also significantly reduces or eliminates most gutter shadow. Filming through glass flattens the item being filmed and insures an image that is completely free from obtrusive objects formerly used to make documents or volumes lie flat.

Trainees were also introduced to various aspects of processing exposed microfilm. Essential to maintaining quality control of processed film is the methylene blue test to measure thiosulfate residue left on microfilm after processing. NEDCC conducts methylene blue tests weekly and has the results evaluated by an independent laboratory to insure that sufficient thiosulfate residue is being washed from the film during processing to meet archival standards. Additional quality control procedures include inspecting the film to determine the correct density or the measure of light reflected from the film. NEDCC tries to achieve microfilm density readings between 0.90 and 1.10 to meet archival standards, but recognizes that this standard may often be impossible to meet due to the condition of manuscripts and other documents being filmed. Tests to determine the resolution or sharpness of microfilm images are made by examining resolution charts on microfilm rolls under a microscope. Additional quality control measures include inspecting micro-

film to locate scratches, especially those that occurred during processing. Scratches that are present throughout a roll of film or that obscure information are not acceptable.

A demonstration of the duplication of copy negatives and reference prints from master negatives was provided to the trainees. It is interesting to note that this particular aspect of microfilm darkroom work is quite adaptable for blind employees.

Tours of two nearby commercial vendors and a university micrographics department were scheduled to provide participants with some sense of the micrographic services offered by vendors other than NEDCC. The two commercial vendors were General Microfilm and Spalding Micrographics. The university micrographics department toured was located at the Massachusetts Institute of Technology.

General Microfilm, the smaller commercial vendor, offers a variety of microfilm services to private industry as well as repositories. They have step-and-repeat cameras capable of producing titled sheets of microfiche; high-speed rotary cameras for filming business records; planetary cameras equipped with book boxes for supporting volumes filmed under glass; planetary cameras capable of filming oversize maps and architectural drawings; and continuous flow-copy machines for making paper copies from microfilm.

Spalding Micrographics, the larger commercial vendor, is very much interested in bottom-line profitability in the microfilming industry. This sizable microfilming operation, besides planetary, rotary, and step-and-repeat camera capabilities, includes sophisticated computer-output microfiche, computer-indexed microfiche, and computer-indexed aperture card capabilities as well. The majority of this firm's market was obviously centered around the records of private industry because this work is more profitable than the preservation microfilming required by repositories.

Both of these firms appeared to have the capability, but not the incentive, to produce microfilm to the standards adhered to by NEDCC. This would probably not be the case if their clients were more demanding.

The tour of the micrographics department of the Massachusetts Institute of Technology was one of the highlights of the trip. The MIT facility is responsible for preservation microfilming for the university libraries; microfilming university business records; and the duplication of microforms for library patrons and faculty. As one might expect of MIT, the trainees were shown an impressive array of sophisticated microfilming equipment including high-speed document-feed microfiche cameras; high-speed step-and-repeat cameras; planetary cameras equipped with book boxes; computer indexing and retrieval of microfiche; a microfiche viewer that enables one to see all frames on a microfiche card at once; continuous flow-copy machines to produce paper copies from microfilm; microfilm processing equipment capable of handling thousands of feet of film at once; and high-speed microfilm duplicating equipment.

EDITOR'S NOTE: A descriptive report on the programs of the NEDCC entitled "Northeast Document Conservation Center: A Leader in Preservation," by Ann Russell, Karen Motylewski and Gay Tracy appeared in the January 1988 issue of Library Resources and Technical Services (Vol. 32, No. 1).

NITRATE HAZARDS EXPOSED

Staff members at the Arizona State Museum working on a photograph duplication project discovered that exposure to deteriorating nitrate and diacetate negatives can result in eye irritations, vertigo, nausea and respiratory difficulty. The health of the workers and improvements to the work environment were the subject of a long investigation by industrial hygienists, whose recommendations for safe handling of aging photographs focus on proper workspace ventilation and include limitations on handling time plus the use of latex or vinyl gloves. Their findings are included in a report, Deteriorating Negatives: A Health Hazard in Collection Management, by Patricia W. Hollingshead, et al. For a prepublication copy contact Kathy Hubenschmidt, Photo Collections Curator, Arizona State Museum, University of Arizona, Tucson, AZ 85721, telephone (602) 621-2445. (The Dusty Shelf: A Newsletter for the Kansas City Area Archivists, March 1988)

\$1 MILLION TO YALE FOR PRESERVATION

The National Endowment for the Humanities has given Yale University Library the largest grant of its kind to date: \$1 million over a three-year period for the preservation of fragile and deteriorating volumes in the humanities. Half that sum is an outright grant; the remainder is contingent on matching funds from other sources. The funds will be used to microfilm about 14,000 brittle volumes, to purchase 4,000 additional volumes in reprint or microform, and to conserve about 1,500 volumes in their original book format. (Library Journal, February 15, 1988)

R.I.T. GETS GRANT FOR FILM PRESERVATION

The Image Permanence Institute at the Rochester Institute of Technology (N.Y.) has been given \$212,029 in grants to fund a three-year study to find out how to preserve deteriorating photographic film. The National Endowment for the Humanities was the principal donor, but several other organizations contributed funds. Examination will be made of deteriorating cellulose acetate film bases and practical solutions will be offered to photographic and movie archives. (Library Journal, February 15, 1988)

PRESERVATION TELECONFERENCE PLANNED IN NEW YORK STATE

PBS throughout the state of New York will broadcast a teleconference called Fighting Slow Fires on April 12 during National Library Week. This teleconference is designed to inform people about the State Education Department's program for the conservation and preservation of library research materials. Viewers will be able to phone in their questions beginning at 1 p.m. the day of the broadcast by calling collect, 518-473-5941. Librarians, archivists, records managers, and interested citizens are encouraged to participate. Connie Brooks of the New York State Library's Division of Library Development stressed that "Preservation . . . includes making the working documents and published records of our cultural, intellectual, social, and political life accessible, both to our own and future generations." (Library Journal, February 15, 1988)

"NEW DEACIDIFICATION PROCESS" ANNOUNCED

According to Graceanne A. DeCandido in an article in the February 15, 1988, issue of Library Journal, a prototype unit of a new deacidification process was to be available in late January. The process was developed by Koppers Company in the early 1980's when Richard Spatz was president of the Forest Products Group. Spatz purchased the patent from the company after his retirement in 1987. Referred to as "The Bookkeeper Process," it is reported to be cheaper than the DEZ process of the Library of Congress, it uses "no toxic or explosive chemicals," and it does not require pre-drying of the books.

CONSERVATION PUBLICATIONS NOTED

Planning Manual for Disaster Control, by Hazel Anderson and John E. McIntyre. A disaster may be a small-scale incident or a full-blown emergency, but in either case it requires prompt reaction to limit damage. This manual provides a disaster prevention and reaction "blue-print," which can be used to compile an individual disaster control plan for your repository. It was based on written answers to a detailed questionnaire from over forty institutions and on research visits to twenty-five. Paperbound, 75 pp. available from the Society of American Archivists: \$7 members; \$9 non-members.

Two library disaster plans are also available: Disaster Plan for Case Western Reserve University Libraries can be ordered for \$15 from Department of Conservation, CWRU Libraries, 11161 East Blvd., Cleveland, OH 44106. Loma Linda University has prepared a 92-page Disaster Action Plan Manual incorporating current research and experience gained from the Los Angeles Public Library fire. It is available for \$12 from Randall Butler, Heritage Room, Loma Linda University, Loma Linda, CA 92350.

The Care of Photographs by Siegfried Rempel (1988; ISBN 0-941130-48-7) is available from Nick Lyons Books, 31 W. 21 St., New York, NY 10010.

Preservation Microfilming: A Guide for Librarians, edited by Nancy E. Gwinn (December, 1987; ISBN 0-8389-0481-5) is a step-by-step guide to microfilming planning and procedures developed by the Association of Research Libraries and the Northeast Document Conservation Center with funding provided by the Andrew W. Mellon Foundation and NHPRC. Chapters were written by experts and reviewed by a panel of librarians and archivists. Available for \$40 from ALA Books & Electronic Products, 50 E. Huron St., Chicago, IL 60611.

Standing the Test of Time: Quality assurance for State and Local Government Records Microfilming, by Linda James, summarizes a study of microfilming practices. The results are reportedly disheartening. Available from Association for Information and Image Management, 1100 Wayne Avenue, Suite 1100, Silver Spring, MD 20910.

Preservation and Conservation: Basic Preservation Techniques for Libraries and Archives is a 70-minute video accompanied by a 60-page manual covering topics such as principles of conservation, common problems and in-house book repair. The cost of video and manual is \$30 (VHS and Beta) or \$60 for 3/4" U-Matic (2 tapes.) It is available from Collections Maintenance Department,

Milton S. Eisenhower Library, Johns Hopkins University, Baltimore, MD 21218. The Abbey Newsletter (January 1988) calls this "the best instructional video on this subject so far."

EDUCATIONAL OPPORTUNITIES

"Going to the Source: An Introduction to Research in Archives" is a four-day course in the research use of primary sources that the National Archives is offering from May 24-27 in Washington, D.C. The lecture-workshop is designed for researchers, social scientists, genealogists, historians, curators, teachers, librarians, or avocationists. Sessions deal with locating and gaining access to primary sources in any archives or manuscript collection. The course will also include a session on the researcher and automated systems. Enrollment is limited, and the cost, including all materials, is \$85. To register or for more information, contact Elsie Freeman, Chief, Education Branch, National Archives, Washington, D.C. 20408, (202) 523-3298.

MARC AMC Workshop. The Society of American Archivists is offering its "Understanding the MARC Format for Archival and Manuscripts Control," in Jackson on June 20-21, 1988. The workshop provides an understanding of the format, of the descriptive standards used with it, as well as hands-on experience in tagging archival descriptions. The registration fee is \$200 and includes two texts. Enrollment is limited. To apply, please send a letter that includes your name, address, employer, business and home phone number, and position or title. Please address the following in your letter: 1) your job responsibilities; 2) your plans to use the MARC AMC format in the near or distant future; 3) your background in computers, including relevant education, training, and experience; 4) your educational background. To apply or receive more information contact Lisa Weber, Society of American Archivists, 600 S. Federal, Suite 504, Chicago, Illinois 60605 or telephone (312) 922-0140.

REGIONAL NEWS

GRANT AWARDED FOR MURRAY PAPERS

The Mississippi Department of Archives and History has been awarded a \$5000 grant from the Unitarian Universalist Association for the conservation of the Judith Sargent Murray papers. The grant will be applied to extensive conservation required for volumes one, two and six of the collection, before it is taken to the Northeast Document Conservation Center to be microfilmed. The collection should be available for public use in late July. The microfilming project will be funded in part by the National Endowment for the Humanities.

Judith Sargent Murray is regarded by some historians as the first American feminist. She is also considered a major theorist of women's education. She is probably best known for her three-volume compilation The Gleaner, which contains essays, verses, and two of her plays. Her papers contain a wealth of information about her family, writings, feminist beliefs, Sargent family history, New England history, the American revolution, the War of 1812, Mississippi territorial and early state history, and Universalist denominational history.

The Murray collection includes 18 letterbooks, three volumes of poetry, one volume of essays, a record of baptisms and marriages performed by her husband, the Rev. John Murray, and some miscellaneous material.

Judith Sargent Murray, a native of Gloucester, Massachusetts, was married to Reverend John Murray, a Universalist minister who founded the United States branch of the Universalist church. She was a sister of Winthrop Sargent, secretary and acting governor of the Northwest territory and Mississippi's first territorial governor. c

LIBRARY HONORS CLAUDE PEPPER

The Mildred and Claude Pepper Library, located in Dodd Hall on the campus of Florida State University in Tallahassee, houses Congressman Pepper's official papers, documents, photographs, sound recordings, books and memorabilia, reflecting his long and active political career. The collection is now open for tours and research. Call Burton Altman at (904) 644-6204 for more information, or write him at the Mildred and Claude Pepper Library, The Florida State University, Tallahassee, FL 32306.

CALENDAR

April 12, 1988 - Third Annual Preservation Conference at the National Archives. Call (202) 523-1546 for information.

April 28-30, 1988 - Mid-Atlantic Regional Archives Conference Spring Meeting "Documenting Culture in a Technological Age," Allentown, Pennsylvania. Call (215) 250-5148.

May 5-7, 1988 - Midwest Archives Conference Spring Meeting. Chicago, Illinois. Call (219) 980-6628 for information.

May 17-19, 1988 - Southern Archivists' Conference Meeting. Oxford, Mississippi. Call (601) 359-1424 for information.

June 13-24, 1988 - Georgia Archives Institute. Atlanta, Georgia. Call (404) 724-6840 for information.

July 20-23, 1988 - National Association of Government Archivists and Records Administrators Annual Meeting. Annapolis, Maryland. Call (301) 974-3914 for information.

September 29 - October 2, 1988 - Society of American Archivists Annual Meeting. Atlanta, Georgia. Call (312) 922-0140 for information.

ACCESSIONS

Mississippi Department of Archives and History

Manuscripts

Barrett, Mary Ellis. Collection. 1799; 1819; 1854. 3 items.

Limited power of attorney of John Hinds dated April 24, 1799, authorizing Andrew Holmes to dispose of certain tracts of land in the states of Kentucky and Tennessee and signed by territorial governor Winthrop Sargent and state supreme court justice Peter Bryan Bruin; commission signed by Governor David Holmes and dated February 20, 1819, appointing Charles Nicaisse chief justice of the quorum and county court of Hancock County; and a printed message of Governor H. S. Foote to the Mississippi Legislature dated January 2, 1854. Presented by Mary Ellis Barrett.

Cameron, Daniel. Mexican War letter. 1847. 1 item.

Letter dated November 21, 1847, from Daniel Cameron, [Alamucha], Lauderdale County, Mississippi, to Allan A. Cameron, [Richland], Holmes County, Mississippi, commenting on various Mexican War events and the activities of military figures on both sides including generals Antonio Lopez de Santa Anna, Winfield Scott, and John Anthony Quitman; and economic and political conditions on the homefront. Purchased from John Heflin, Brentwood, Tennessee.

McWillie Family Papers. Accretion. 1881; 1884; 1888-1889; 1893-1894; 1957; n.d. 19 items.

Accretion consisting primarily of genealogical information pertaining to the McWillie and allied families. Typescripts prepared by the donor for each document are available. Presented by J. Walter Rodgers, Fresno, California.

Graphic Records

Jefferson Military College. c.1898. 6 items. (1.5 l.i.)

Five black and white prints of cadets at Jefferson Military College and one cabinet card photograph of Harry P. Simmonds. Transferred from the Division of Historic Properties.

Simkovitch (Simka) Mural Photographs. n.d. 3 items. (.25 l.i.)

Three 8"x10" black and white prints of a sketch of a proposed mural for the Federal Building, the finished mural, and Simkovitch at work on the mural. Presented by the Mississippi Museum of Art, Jackson.

Windsor Photographs. 1987. 6 items. (.5 l.i.)

Three 4"x5" copy negatives and three 8"x10" black and white copy prints of three ca. 1910 scenes at the ruins of Windsor. Offered for copying by Grand Gulf Military Monument Commission, Port Gibson.

Cartographic Records

Map of the Tennessee state formerly part of North Carolina / Carey. 1987. 1 item.

Purchased from Tennessee Historical Society in January 1988.

University of Mississippi - Archives and Special Collections

Barkfield, E. Letter. August 26, 1823. 1 item.

A four-page account addressed to Zachariah Howes concerning missionary activity in the Choctaw nation, especially the establishment of a school near an Indian settlement called "Yockany Chook-Moh." .

Confederate officer's commission. 1 item.

Appointment of Thomas A. Burgan as Lieutenant in the Oktibbeha Minute Men. Signed by Governor John J. Pettus and illustrated with a Confederate flag over a firing cannon. On verso is a holograph certification of Burgan's oath of loyalty to the Constitution of the Confederate States.

Faulkner, William. Letter. July 17, 1928. 2 items.

Typed letter to T.D. Clark, obverse of University of Mississippi "Office of the Secretary" stationery with envelope postmarked University, Miss., July 17, 1928. Gift of Thomas D. Clark with an additional collateral letter.

Forrest, Nathan Bedford. Letter. Feb. 10, 1873. 1 item.

Letter to General Rucker. Presented by Lionel F. Baxter.

Forrest, Nathan Bedford. Letter. n.d. 1 item.

Letter on the letterhead of the Mobile, Selma & Memphis Railroad company concerning failure to secure money for the company. Presented by Lionel F. Baxter.

Parole of Honor. December 22, 1862. 1 item.

Signed by William T. Howard, Quartermaster, to N.B. Forrest, Memphis, Tennessee. Presented by Lionel F. Baxter.

Sherman, William Tecumseh. Document. July 25, 1864. 1 item.

Duplicate copy of special field orders #42 signed during the siege of Atlanta. Presented by Lionel F. Baxter.

"'63 Is the Jubilee." Illustrated sheet music. Chicago: Root & Cady, 1863.

A musical celebration of the Emancipation Proclamation.

Warren, Robert Penn. "William Faulkner and His South." March 13, 1951. 1 item. (15 pp.)

Mimeographed address at the first Peters Rushton Seminar in Contemporary Prose and Poetry at the University of Virginia. With a printed illustrated program card for the lecture.

University of Southern Mississippi -- McCain Library and Archives

Barthe, Richmond. Collection. 1927-1980. .45 cu. ft.

Materials on Richmond Barthe which were assembled for research purposes by Harry C. Ward of the University of Southern Mississippi Allied Arts Department. Included are biographical articles, illustrations of Barthe's works, articles on his work, and eight collection and exhibit catalogs, as well as lists and correspondence related to acquisition of these materials. Collection is open.

Bass, Freddie Lynn. 1980. 1 Item.

Original ink drawings and text of a booklet entitled "Common Herbs in Colonial Gardens" which was prepared and published by the Ensign John Sheldon Chapter of the Colonial Dames as a chapter project. Collection is open.

Beatty, George and Heimer, John. Ledger. 1841-1848. 1 Item.

A ledger containing accounts of George Beatty's Harrisburg, Pennsylvania brickmaking firm. The ledger mentions structures for which bricks were ordered as well as methods of payment for each account. Also included are references to the use of canals for shipping bricks, an article of agreement between Beatty and John Heimer, a partner whom he acquired in 1843, and business affairs of the partners. Collection is open.

Blake, M. Letter. 1837. 1 Item.

A letter from M. Blake to W.P. Montgomery regarding the sale of Blake's 1,925 acres of land located in Washington County near Greenville, Mississippi. The letter includes a note to John T. McMasson, Blake's attorney, and a sketch of the location of the land. Collection is open.

Burnet, John. Certificate of Survey. 1788. 1 Item.

A certified land survey conducted by William Vousdan for 130 acres of land in the Natchez District of Mississippi owned by John Burnet. Collection is open.

Chambers, William Pitt. Diary. 1862-1863. 1 Item.

The Civil War diary of William Pitt Chambers who served in the 46th Mississippi Infantry, Confederate States of America. The diary gives detailed accounts of the siege of Vicksburg and of the diseases which plagued the South. (This is a published copy of the diary which appeared in the series Publications of the Mississippi Historical Society.) Collection is open.

Craven, Thomas. Letter. March 28, 1940. 1 Item.

A letter to a Mrs. Price dated March 28, 1940, and signed by Thomas Craven. The letter is in regard to a critique of Audubon's "Snowy Heron," as discussed in Craven's book, A Treasury of Art Masterpieces. Collection is open.

Duncan, John. Letter. 1863. 1 Item.

A letter addressed to General Daniel Ruggles in Columbus, Mississippi, from John Duncan in Jackson, Mississippi, dated December 15, 1863. It concerns two women, Mrs. Newman and Miss Byers, being escorted into Federal Territory in Mississippi and mentions General Joseph E. Johnston, General William Cosby, and Mississippi Governor Charles Clark. Collection is open.

Felder, Virginia. Papers. 1931-1983. .45 cu. ft.

Dr. Felder served as a professor of mathematics at the University of Southern Mississippi between 1948 and her retirement in 1972. This collection includes her doctoral dissertation (education); master's thesis (mathematics); term papers; and book reviews and articles which she authored. The primary subject is mathematics, although there are

several items pertaining to religion, college sororities, and the USM Panhellenic House. Collection is open.

Farm Book from an English Estate. ca. 1806, 1817-1834. 1 Item.

The collection consists of a small ledger-type book containing entries pertaining to the administration of an English estate in Northumberland County. Daily entries (dated 1806 and 1817-1834) often note the weather, wind patterns, supplies bought, profits made, livestock records, daily agricultural activity, land surveys, labor used, and wages paid. Collection is open.

Forrest County, Mississippi, Criminal Record Book. 1912-1939. 1 Item.

This record book contains the names of people charged with crimes in Forrest County, Mississippi, between 1912 and 1939. The book has not been positively identified, but may have been kept by justices of the peace or the county or city jailer. Collection is open.

Gaston, Paul L. Insurance Agency Journal. 1931-1935. .65 cu. ft.

This journal from Paul L. Gaston's Hattiesburg, Mississippi, insurance agency contains a monthly record for each insurance company Gaston represented. These records include the names of his clients, a description of the property insured, the amount of insurance, and the premiums paid. Significantly, some descriptions include addresses of the insured property. Collection is open.

Harris, Merry B. Papers. 1860-1862. 7 Items.

This collection consists of papers which are primarily military in nature and concern Merry B. Harris when he was captain of "The Pettus Relief" Company (organized and operated in Mississippi, 1861-1862). The collection consists of five letters (including orders), a bond, and an undated, handwritten "Rules and Regulations for the Government of 'The Pettus Relief' Company of Volunteers." The subjects included in these letters include the secession of South Carolina, the purchase of arms, and aid to the company by the Copiah County Aid Society. Collection is open.

Lewis, Levi. Letters. 1861-1863. 50 Items.

Typescripts of letters and photocopies of a photograph, Civil War stationery, express company receipts, and a poem relating to Levi Lewis. Lewis served in Company K of the 11th Pennsylvania Cavalry of the Union Army during the Civil War. Troop movements, aspects of settling into the camps, and some battles are described. Collection is open.

State of Mississippi vs. W.M. McDonald, Jr. Final Proceedings. 1927. 1 Item.

Typescript copy of the trial proceedings in the Circuit Court of Hinds County, Mississippi, Second District, in which McDonald was charged with embezzling money from the Bank of Utica. Collection is open.

Parker, John Collection. January 28, 1864. 1 Item.

This collection consists of a photocopy of an autograph book which was signed by 309 Confederate officers while they were incarcerated at Johnson Island Military Prison, Ohio. Captain John Parker of Arkansas passed the book around his barracks on January 28, 1864. In addition

to an officer's signature, his rank, military unit, hometown, and place of capture are given. Only 19 of the officers were from Mississippi, but many of the other officers were captured in Mississippi. Appended to the collection are several tables, a state by state breakdown of the battles where the officers were captured, and a state by state breakdown of the prisoners and their hometowns. Collection is open.

Preer, George Thomas. Papers. 1948-1979. .90 cu. ft.

This collection consists of the diaries of George Thomas Preer, a Presbyterian Clergyman. Preer served as Director of the Westminster Fellowship at the University of Southern Mississippi, 1954-1960. He then taught philosophy and religion at Belhaven College until his retirement in 1972. The diaries contain information about his daily life in his professional positions as well as the various aspects of his personal life during the period. Collection is open.

Riverside Brick and Manufacturing company/Hammond-Baton Rouge Brick Company Records. 1905-1975. 14.30 cu. ft.

Financial journals, production records, and time books of the Riverside Brick and Manufacturing Company of Hattiesburg, Mississippi, and the Hammond-Baton Rouge Brick Company of Baptist, Louisiana. Collection is open.

Roman Catholic Church Indulgence. Letter. 1737. 1 Item.

A document written in Latin, from Pope Clement XII concerning an indulgence to be granted to those who visit a certain church of St. John the Baptist on the feast of his nativity. Collection is open.

Thompson, Jacob. Speech. January 9, 1847. 1 Item.

This collection consists of a typescript of a speech which was delivered by Jacob Thompson, Mississippi Representative, 1839-1851, to the U.S. House of Representatives. Thompson was arguing for a bill which would create ten new army regiments which were necessary for the successful prosecution of the Mexican War. He also supported a tax increase, a \$23 million loan to support the Army, and granting the President the authority to appoint a supreme commander for the armies in the field. The question of slavery in any newly acquired territory was also addressed. Collection is open.

Thompson, Lou E./Attala County Records. 1860-1886, 1944. .20 cu. ft.

This collection includes the personal diary of Lou E. Thompson covering the period January 1, 1868, through December 31, 1874, while she lived in Phoenix Mills and Kosciusko, Mississippi. Also included are Attala County, Mississippi, court and tax records from the period 1860 through 1875. Additional personal papers date from the period 1868 through 1886. Of special interest is a list of steamboats traveling the Mississippi River in 1866 and a listing of Lucas and Thompson family members. Collection is open.

Wilson, Augusta Jane Evans. Letter. January 4, 1889. 1 Item.

An autograph letter written by Wilson and addressed to Major-General Edward C. Walthall in regard to Wilson's book, Infelice. References are also made to social and political events of the day. Collection is open.

The Society of Mississippi Archivists' annual membership renewal is due in May 1988. Please complete the renewal application below, enclose the appropriate membership fee, and mail to:

Membership Chair
Society of Mississippi Archivists
P.O. Box 1151
Jackson, MS 39205

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