

6-19-2015

## June 2015 Minutes

USM Council of Chairs

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Council of Chairs  
Minutes of June 19, 2015  
Noon-2 p.m.  
Chain Technology Center, Room 102

AGENDA

- 1.0 The meeting was called to order by Tisha Zelner, chair
- 2.0 Agenda was approved
- 3.0 Minutes of May 15, 2015 meeting were approved
- 4.0 Executive Committee Reports
  - 4.1 Academic Leadership Council – report of June 1 meeting
    - 4.1.1 Discussed creating an Arts & Science Museum.
    - 4.1.2 Recruiting- bring 100,000 potential U/G to campus.
    - 4.1.3 Recruiting- unused email accounts need to be addressed, chairs will be contacted to verify. About 1,000 email accts.
    - 4.1.4. Graduate School Dean discussed receiving unusual grade change requests. Questions about Dissert courses vs Special Problems vs Independent Study. When do we use Unsat vs Sat grades versus P-F or letter grades for research, dissertation, theses? Need to review if all are needed, can we simplify?
    - 4.1.5 Bob Press- invite Deans to make meetings with Faculty Senators to talk. Revisited the Teaching Faculty Proposal, New workgroup looking at Teaching Faculty Rank.
    - 4.1.6 Summer pay raises, yes need to do something.
    - 4.1.7 Renew memorandum of understanding with Keesler AFB? Low enrollment in courses.
    - 4.1.8 Acad Integrity Policy approved—needs to be implemented-no officer, board yet.
    - 4.1.9 No more CUPA money to increase salaries, spent out for the year. Chair supplement after 5 years... no way to pay, unfunded mandate. If move from position, get 2 separate payments to cover summer? Summer school enrollment- 42% online (32% last year), about same # students as last year.
    - 4.1.10 Amy C. Miller- New position-Student Success Focus.
    - 4.1.11 Assoc. Provost Coast search- suspended.
  - 4.2 Executive Committee meeting with Provost – no report
- 5.0 Committee Reports, internal
  - 5.1 Chair Development Committee – Wayne Kelly- no report
- 6.0 Committee Reports, external / Liaisons to university committees
  - 6.1 Committee on the Evaluation of Teaching – Ann Marie Kinnell. No report.
  - 6.2 Faculty Handbook Committee – Tisha Zelner, report of June 9 meeting
    - 6.2.1 Approved new language requires 2<sup>nd</sup> method of teaching eval as defined by dept. Peer or Portfolio, will show up in new handbook, with explanation. Depts need to decide on method. Will go into effect 2016.
    - 6.2.2 Candidates for P & T should get letters all the way up the chain. Clearer process now in handbook.
    - 6.2.3 Midas is dead, removed from handbook;
    - 6.2.4 Discussed expanded definition for faculty, basically need to determine who is Faculty, who is Corps of Instruction? Clinical and Research Faculty, no t & p, but could be

faculty in other ways. Length of contracts- up to 4 years? University Service issues. Dr. Moser would like something done by August.

6.3 Strategic Planning Council – Tisha Zelner. New document approved. Council dissolved.

6.4 University Assessment Committee – Susan Hart – no report

6.5 Student Success Implementation Team – Stacy Reischman Fletcher- no report

6.6 Search committee for the Associate Provost for the Gulf Park Campus – Tim Rehner- suspended.

6.7 Faculty Categories Work Group – Tisha Zelner- see above

7.0 Old Business

8.0 New Business

8.1 Centralized application service for graduate students – Tim Rehner

8.2 Lower enrollment for Fall 15 as of now. Mullins- restructuring of admissions, need 19 positions.

8.3 Some students lack Fall enrollment panels on Soar, compounding enrollment confusion.

9.0 Election of Council of Chairs Officers/Executive Committee

9.1 Chair-elect/chair – serving as chair-elect 2015/16 and chair 2016/17, eligible members are:

Bonnie Harbaugh (CoN) has 2 years left on term.

Ann Marie Kinnell (CoAL)- **elected Chair-elect.**

Gwen Pate (CoB)

Jeff Wiggins (CoST)

9.2 Secretary – serving 2015/16, eligible members are:

Stacy Reischman Fletcher (CoAL)

Bonnie Harbaugh (CoN)-**elected Secretary**

Susan Hart (CoN)

Ray Newman (CoH)

Gwen Pate (CoB)

Bernd Schroeder (CoST)

Jeff Wiggins (CoST)

9.3 Wayne Kelly will move from Chair-**rises to Chair.**

10.0 Adjourn