June 2015 Minutes

USM Council of Chairs

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AGENDA
1.0 The meeting was called to order by Tisha Zelner, chair
2.0 Agenda was approved
3.0 Minutes of May 15, 2015 meeting were approved
4.0 Executive Committee Reports
   4.1 Academic Leadership Council – report of June 1 meeting
      4.1.1 Discussed creating an Arts & Science Museum.
      4.1.2 Recruiting- bring 100,000 potential U/G to campus.
      4.1.3 Recruiting- unused email accounts need to be addressed, chairs will be contacted to verify. About 1,000 email accts.
      4.1.4. Graduate School Dean discussed receiving unusual grade change requests.
      Questions about Dissert courses vs Special Problems vs Independent Study. When do we use Unsat vs Sat grades versus P-F or letter grades for research, dissertation, theses?
      Need to review if all are needed, can we simplify?
      4.1.5 Bob Press- invite Deans to make meetings with Faculty Senators to talk. Revisited the Teaching Faculty Proposal, New workgroup looking at Teaching Faculty Rank.
      4.1.6 Summer pay raises, yes need to do something.
      4.1.7 Renew memorandum of understanding with Keesler AFB? Low enrollment in courses.
      4.1.8 Acad Integrity Policy approved—needs to be implemented-no officer, board yet.
      4.1.9 No more CUPA money to increase salaries, spent out for the year. Chair supplement after 5 years... no way to pay, unfunded mandate. If move from position, get 2 separate payments to cover summer? Summer school enrollment- 42% online (32% last year), about same # students as last year.
      4.1.10 Amy C. Miller- New position-Student Success Focus.
      4.1.11 Assoc. Provost Coast search- suspended.
   4.2 Executive Committee meeting with Provost – no report
5.0 Committee Reports, internal
   5.1 Chair Development Committee – Wayne Kelly- no report
6.0 Committee Reports, external / Liaisons to university committees
   6.2 Faculty Handbook Committee – Tisha Zelner, report of June 9 meeting
      6.2.1 Approved new language requires 2nd method of teaching eval as defined by dept. Peer or Portfolio, will show up in new handbook, with explanation. Depts need to decide on method. Will go into effect 2016.
      6.2.2 Candidates for P & T should get letters all the way up the chain. Clearer process now in handbook.
      6.2.3 Midas is dead, removed from handbook;
      6.2.4 Discussed expanded definition for faculty, basically need to determine who is Faculty, who is Corps of Instruction? Clinical and Research Faculty, no t & p, but could be
faculty in other ways. Length of contracts- up to 4 years? University Service issues. Dr. Moser would like something done by August.

6.4 University Assessment Committee – Susan Hart – no report
6.5 Student Success Implementation Team – Stacy Reischman Fletcher- no report
6.6 Search committee for the Associate Provost for the Gulf Park Campus – Tim Rehner-suspended.
6.7 Faculty Categories Work Group – Tisha Zelner - see above

7.0 Old Business

8.0 New Business
8.1 Centralized application service for graduate students – Tim Rehner
8.2 Lower enrollment for Fall 15 as of now. Mullins- restructuring of admissions, need 19 positions.
8.3 Some students lack Fall enrollment panels on Soar, compounding enrollment confusion.

9.0 Election of Council of Chairs Officers/Executive Committee
9.1 Chair-elect/chair – serving as chair-elect 2015/16 and chair 2016/17, eligible members are:
   Bonnie Harbaugh (CoN) has 2 years left on term.
   Ann Marie Kinnell (CoAL) - elected Chair-elect.
   Gwen Pate (CoB)
   Jeff Wiggins (CoST)
9.2 Secretary – serving 2015/16, eligible members are:
   Stacy Reischman Fletcher (CoAL)
   Bonnie Harbaugh (CoN)-elected Secretary
   Susan Hart (CoN)
   Ray Newman (CoH)
   Gwen Pate (CoB)
   Bernd Schroeder (CoST)
   Jeff Wiggins (CoST)
9.3 Wayne Kelly will move from Chair-rises to Chair.

10.0 Adjourn