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April 1, 2016 Minutes

USM Council of Chairs

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Council of Chairs Minutes
April 1, 2016
Noon-2 p.m.
Chain Technology Center, Room 102

Attendance: G. Wayne Kelly, Ann Marie Kinnell, Bonnie Harbaugh, Bill Smith, Tisha Zelner, Teresa Welsh, Pat Sims, Tim Rehner, Mary Lux, Tom Lipscomb, Ray Newman, Susan Hart, Gwen Pate, Sheri Lyons, Jennifer Lewis, Bill Powell

1.0 Call to order at 12:00 by Ann Marie Kennel on behalf of Wayne Kelly, chair (delayed)

Guests: Sheri Lyons and Jennifer Lewis re NCSARA program, USM status update

Jennifer Lewis (NCSARA Compliance Coordinator) and Sheri Lyons presented an update on the National Council of State Authorization Reciprocity Agreements (NCSARA) program.

Southern Miss is listed as an Authorized NCSARA State officially as of 3/31/16. This is a step forward, even though there remains some differences in how states define authorization. Dr. Amy Miller will email us about a website with more details when available. The Deans have also recently received updated information about NCSARA. NCSARA Triggers include State's definition of physical presence (Advertising, Employment in another state, Instructional experiences, Property in state or address, Third party agreements to provide support services, Recruiting ongoing or occasional). Contact Jennifer Lewis for specific questions about out of state recruiting, adjuncts, students, student experiences, **offering short courses, field trips, supervised field experiences** (dissertations), student teaching, etc. Check LEC website for proctoring out of state students. compliance@usm.edu Jennifer Lewis at 601-266-4469

Future SOAR Works in process to 1) Have student's field experiences in other states linked with SOAR so information can be gathered for NCSARA compliance. 2) Faculty teaching online (or hybrid) will need to complete a training module and continuing education. Content will include Navigating course shell, uploading, how to use Black Board, Collaborate. Have to complete the training/obtain the proper SOAR credential before teaching online.

Sherri recommends that we watch *College Inc.* (A *Frontline* Episode) to understand more about distance learning.

2.0 Approval of Agenda
The agenda was approved.

3.0 Approval of Minutes (?)
Minutes from last meeting delayed

4.0 Executive Committee Reports

4.1 Executive Committee meeting with Provost – W. Kelly, A. Kinnell
Restructuring of the Academic Leadership Council- AC, GC, CoC, Deans. Everyone in one meeting for transparency. Will likely consist of officers from each advisory body.

4.1.1 Academic Strategic Plan Meetings of the Academic Leadership Council - Start Monday April 4th at 1pm.

4.1.2 Examining Academic Business Model- Summer School, intersessions, and incentivizing faculty to teach, possibly based on 8% of salary. We may be able to return money back to Colleges and Depts based on enrollment. Courses during these times may help students get done in 4 years. The main barrier is likely to be with student financial aid in summers (Pell grants), extra semesters, etc.

Wayne stated that the Teaching and Clinical Tracks are moving forward. Colleges will need to work out promotion guidelines/ criteria. Tisha Zelner, who is on the Committee brought up an issue related to promotion above instructor without terminal degree. Pathways to promotion- Non tenure track for those with terminal degrees. Parallel track for others with no terminal degree-- Instructor- Lecturer, Senior Lecturer. Another issue- Departments should decide what sort of tracks work for them, but Depts that already have instructors do need to begin writing new guidelines for promotion. Implementation- Provost will take policy to Executive Cabinet in April.

Bill Powell added – One SACSOC recommendation was that we come up with a plan and process to evaluate everyone who teaches. We will need this in place by August 3, 2016. By end of semester, each department needs to have documents that state what minimum, good, excellent, etc. criteria expectations are and how they are met for Annual Evaluations.

5.0 Representation of CoC to reconfigured ALC

ALC meeting – Executive Committees of each governing body will be there.

6.0 Committee Reports, external/Liaisons to university committees

7.0 Old Business, New Business

Tim Rehner brought up 2016 New student Information Fairs & Orientations Schedule. It is extensive, and college/department faculty and staff will not be able to handle coverage for the summer. How do we get the infrastructure and resources to accommodate it? The Departments need to be able to give input on plans put in place that affect department and college resources. Wayne and Ann Marie will bring forward to the Provost at the next meeting.

Academic Council came to Faculty Handbook about curricular changes/proposals that the department faculty claim that they were not aware of. Present handbook says “Department Chairs establish curricula” AC asked Faculty Handbook Committee to look at the language and make a change to reflect that faculty need to be consulted about changes. Maybe on the Tracking Form it should have a place for the Curriculum Committee to sign, as well as the chair. Wayne said he would give this issue and the revision some thought.

8.0 Adjourn at 2:00pm